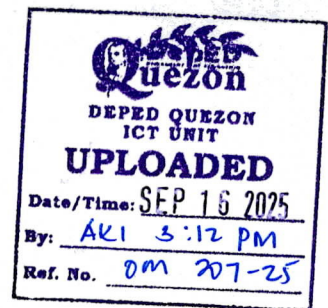




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



11 September 2025

**OFFICE MEMORANDUM**  
OM No. 207, s. 2025

**VENUE AND ADDITIONAL PARTICIPANTS FOR THE DIVISION ORIENTATION ON  
INTERNAL QUALITY AUDIT (IQA) PROCEDURES UNDER THE PROCEDURES  
AND WORK INSTRUCTION MANUAL (PAWIM)**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
IQAT Members  
All Others Concerned

With reference to Office Memorandum No. 177, s. 2025, titled **Division Orientation on Internal Quality Audit (IQA) Procedures under the Procedures and Work Instruction Manual (PAWIM)** to be conducted on September 18–19, 2025, this Office announces that the venue of the said activity shall be at **MI Sevilla's Farm & Resort, Lucena City**.

Furthermore, the inclusion of the following additional participants in the said activity is announced:

Name	Position/Designation
MARY JOYCE S. MONTAÑA	Education Program Specialist II Internal Quality Auditor
RODELIO ESMERNA	Administrative Officer II

All other provisions stipulated in the previous Memorandum shall remain in effect.  
For the information of all concerned.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

smemgd09/11/2025

DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
(042) 784-0391, (042) 784-0321